

UNDERHILL PLANNING COMMISSION

August 6, 2014, 6:30 PM

Minutes

PC Members Present: Trevor Squirrell, Gerry Adams, David Edson, Irene Linde, Cynthia Seybolt, Pat Lamphere, Carolyn Gregson

Staff Present: Sarah McShane

Guests Present: None

6:30 PM: Call to order by Chair Trevor Squirrell

6:31 PM: Public Comment – None

6:32 PM: Old Business

Planning Commission members reviewed the minutes of the July 16th meeting. D. Edson made a motion, seconded by I. Linde, to accept the minutes of the July 16, 2014 meeting. Chair Trevor Squirrell asked for discussion. C. Seybolt provided two corrections. Minutes of the July 16th meeting were accepted with corrections.

Members discussed the status of the Cloverdale Road situation. S.McShane stated that the Commission's letter had been submitted to the Selectboard and a copy forwarded to the Development Review Board. Members discussed the situation and agreed to follow-up with the Selectboard. C.Seybolt departed the meeting.

6:50 PM: Town Plan Update: Services & Transportation Chapters

Members reviewed the final draft of the Services and Transportation chapters of the Town Plan. Members discussed AARP's comments regarding identifying vulnerable individuals as part of the emergency preparedness strategy and agreed that vulnerable individuals should be self-elected. S.McShane will make the updates and provide a copy of the updated chapter at the next meeting.

Members reviewed the Transportation Chapter and agreed that it was ready for public comment. S.McShane will put a copy on the Town's website and have paper copies available at Town Hall for public comment.

7:00 PM: Town Plan Update: Infrastructure Chapter

S.McShane provided an overview of the edits that were made to the Infrastructure Chapter and stated that the Capital Improvement Program section was significantly edited to include recent updates. Discussion ensued regarding

the Capital Improvement Program and how the cost estimates in the CIP budget do not accurately portray the actual project cost. S.McShane stated that the program is continually evolving and hopefully the project cost will become more accurate in the years to come. Members agreed that the section was ready to be sent to CCRPC for comment.

7:20 PM: Trevor Squirrell told members that he will not be in attendance at the next meeting on August 20th. The next Town Plan chapter to update is the Housing Chapter. S.McShane will also provide CCRPC's comments on the Energy Chapter at the next meeting.

7:23 PM: Meeting adjourned on a motion by D.Edson, seconded by P.Lamphere. The motion passed by all members present.

Respectfully Submitted By:

Sarah McShane

These minutes of the August 6, 2014 meeting were accepted

This _____ day of _____, 2014

Trevor Squirrell Chair

These minutes are subject to correction by the Underhill Planning Commission. Changes, if any, will be recorded in the minutes of the meeting of the PC.